

BOOKING FORM 2012

Information about your child

Surname

Child's first name(s)

Is your child Male Female

Date of birth

School year group

Age at start of Superweek

Home address

Postcode

School

Is this his/her 1st Superweek? Yes No

Ethnic Background

If you don't mind saying it helps us to know your child's ethnic background. (Please tick)

Asian British Caribbean Other European

Other

Booking your Superweek and travel

My first choice

My second choice

I would like accompanied travel from ...

Enter a travel point as listed, or put 'BY CAR'

... or if possible a point nearer to

Put the most convenient train station/National Express coach stop for where you live. **Please note**, if you want your child to travel with a friend please make sure both families put the same travel points.

We will ask you before the Superweek to supply further information to help us look after your child properly. If, however, there is anything sensitive or medical you wish to tell us at this stage, please include it with this application or ring ATE to talk to a holiday Director.

Where did you hear about ATE?

Presentation at school Family or Friends

The Internet The Press (which publication?)

Other source

Parent / legal guardian details

Parent / legal guardian name (please print clearly)

Title Mr Mrs Miss Ms Other

Relation to child

Address (if different to child's)

Postcode

Daytime telephone

Evening telephone

Mobile

Email

Parent / legal guardian declaration

I have read and understood the booking conditions overleaf.

I enclose payment of

Minimum deposit of £80.

Please confirm your method of payment

Cheque Bank transfer / PayPal

Standing order

Cheques should be made payable to ATE.
If you need bank transfer details please phone the office.

Signature of parent / legal guardian

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How to apply for a Superweek

Read the Booking Conditions below carefully, then complete the booking form.

If applying for more than one child or session please use one form per child per session. (We can send you extra forms, or you can photocopy, or download one from the website.)

If your child is applying with a friend make sure both families agree the same Superweek and travel point. Specify "with James Thompson", and preferably send both forms in the same envelope.

Enter an ATE travel point. You can also enter a travel point nearer to your home if you wish. If you are taking your child to the Superweek put 'BY CAR'.

Send the form to ATE with a non refundable deposit of £80 per child per session / the full payment.

Options for payment

You can send cheques or postal orders, made payable to ATE.

You can pay by bank transfer; Bank - CAF

Sort Code - 40 52 40 Account Number - 00019188

Account name - Active Training and Education.

You can pay by monthly standing order - we have enclosed a form with this mailing.

What you will receive from ATE

You will receive confirmation of your booking within 10 working days.

Nearer the Superweek you will receive a package of information, including suggested clothing list, guidelines on pocket money, and approximate travel times if you have opted to use ATE's travel system. At the same time we will ask you for further information about your child, to help us look after him/her properly.

Final travel details will be sent to you by post / email, approx. 7 - 10 days before the day of departure.

All money due must be settled 4 weeks before the Superweek start date, unless paying by Standing Order.

You are welcome to ring ATE at any time to discuss any specific points or ask any questions.

Booking Conditions

1. Children can only be accepted for a complete Superweek, i.e. arriving on the first day and leaving on the last day.
2. Age ranges for holidays provide guidance for the age range we feel would get the most from a holiday. If your child is a year out at either side of an age range (but over 8 years old) and you feel they would cope, please ring the office to speak to a holiday Director.
3. If you apply for two friends to come together, we will do our best to put them in the same group within the Superweek, but cannot absolutely promise this.
4. The £80 booking deposit is non-refundable. If bookings are later withdrawn, any refund of money paid would be at ATE's absolute discretion. Our decision would be influenced by the reason for the cancellation and how much notice was given.
5. ATE will do all in its power to deliver its programme as set out. However, we reserve the right to cancel or alter holidays if circumstances beyond our control make this unavoidable. Parents would be told at once of any such changes, and they would be given the opportunity to switch to another holiday or, in the event of ATE needing to cancel a holiday, have a full refund.
6. It is imperative that ATE is told at the time of booking about any disabilities, social or behavioural problems which could cause difficulties for the child and/or other children. ATE reserves the right not to accept children we do not think we can support properly. An ATE holiday is not necessarily the right solution for respite care, i.e. where a child is being sent not for his/her own benefit but for the benefit of parents or carers.
7. ATE also reserves the right to ask that parents remove a child if his/her behaviour is putting other children, staff or him/herself at risk. ATE has an attitude of zero tolerance towards bullying and racism. In such cases collection from the Superweek would be the responsibility of, and at the expense of, the parent or guardian who completed the booking form. It is in no one's interest (least of all the child's) to send someone to a Superweek who is likely to be unacceptably disruptive or aggressive.

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