

2010 Booking Form

Information about your child

Surname

Child's first name(s)

Is your child Male Female

Date of birth

School year group

Age at start of Superweek

Home address

Postcode

School

Is this his/her 1st Superweek? Yes No

Ethnic Background

If you don't mind saying it helps us to know your child's ethnic background. (Please tick)

Asian British Caribbean Other European

Other

Where did you hear about ATE?

Presentation at school Family or Friends

The Internet The Press (which publication?)

Other source

Parent's / legal guardian's details

Parent / legal guardian's name (please print clearly)

Title Mr Mrs Miss Other

Relation to child

Address (if different to child's)

Postcode

Daytime telephone

Evening telephone

Mobile

Email

How to apply for a Superweek

Read the Booking Conditions overleaf carefully, then complete both sides of the booking form.

If applying for more than one child or session please use one form per child per session. (We can send you extra forms, or you can photocopy.)

If your child is applying with a friend make sure both families agree the same Superweek and travel point. Specify "with James Thompson", and preferably send both forms in the same envelope.

Enter an ATE travel point. You can also enter a nearer travel point if you wish. If you are taking your child to the Superweek put BY CAR. If booking less than four weeks before a Superweek, please phone to check availability and travel options.

Send the form to ATE with a deposit of at least £80 per child per session / the full payment / a bank transfer. Cheques should be made payable to ATE.

Options for payment

You can send cheques or postal orders, made payable to ATE.

You can pay using PayPal (small charge applicable), details are on the ATE website (www.ate.org.uk), or by bank transfer:

ACCOUNT: ATE ACCOUNT NUMBER: 00019188 SORT CODE: 40-52-40

You can pay by monthly standing order - please ring for a form.

Payment from outside the UK

Customers from outside the UK - we are unable to accept Euro cheques so we request payment in sterling either by cheque or bank transfer.

If you are paying by bank transfer from a euro account to our sterling account, we would ask you to accept the transfer charge.

Please contact the office (info@ate.org.uk) for advice, or for international bank account details.

What you will receive from ATE

You will receive confirmation of your booking within 10 working days.

Nearer the Superweek you will receive a package of information, including suggested clothing list, guidelines on pocket money, and approximate travel times if you have opted to use ATE's travel system. At the same time we will ask you for further information about your child, to help us look after him/her properly.

Final travel details will be sent to you by post, and email if you provide an address, approx. 7 - 10 days before the day of departure.

All money due must be settled four weeks before the Superweek start date.

You are welcome to ring ATE any time to discuss any specific points or ask any questions.

Booking your Superweek and travel

My first choice

My second choice

Discount code (if applicable)

I would like accompanied travel from ...

Enter a travel point as listed, or put 'BY CAR'

... or if possible a point nearer to

Put the most convenient train station/National Express coach stop for where you live. **Please note**, if you want your child to travel with a friend please make sure both families put the same travel points.

We will ask you before the Superweek to supply further information to help us look after your child properly. If, however, there is anything sensitive or medical you wish to tell us at this stage, please include it with this application or ring ATE to talk to a holiday Director.

Please return this form, completed on both sides, with your deposit or full payment.

ATE, 8 St Ann's Road, Malvern, Worcestershire WR14 4RG

If you have any questions, do please phone 0845 456 1205, or email info@ate.org.uk

Parent / legal guardian declaration

I have completed both sides of the application form. I have read and both the child for whom I have booked and I understand the booking conditions below.

I enclose payment of

Minimum deposit of £80. Remember if this is not your child's first Superweek you can deduct £20 from the total cost. If you are booking for 2 or more children in the same family at the same time you can deduct £25 from the second and subsequent bookings. Only one type of discount may be used per family.

Please confirm your method of payment

Cheque

Bank transfer

Standing order

Pay Pal

Cheques should be made payable to ATE.
If you need bank transfer details please phone the office.

Signature of parent / legal guardian (as given overleaf)

Booking Conditions

1. Children can only be accepted for a complete Superweek, i.e. arriving on the first day and leaving on the last day.
2. Age ranges for holidays provide guidance for the age range we feel would get the most from a holiday. If your child over 8 but is a year out at either side of an age range but you feel they would cope, please ring the office to speak to a holiday Director.
3. If you apply for two friends or relatives to come together, we will do our best to put them in the same group within the Superweek, but cannot absolutely promise this. In any case they will see plenty of each other.
N.B. No child should be at all uneasy about coming without a friend. Many do, and they all get to know each other quickly.
4. If bookings are later withdrawn, any refund of money paid would be at ATE's absolute discretion. Our decision would be influenced by the reason for the cancellation, how much notice was given, etc.
5. ATE will do all in its power to deliver its programme as set out. However, we reserve the right to cancel or alter holidays if circumstances beyond our control make this unavoidable. Parents would be told at once of any such changes, and they would be given the opportunity to switch to another holiday or have a full refund.
6. It is imperative that ATE is told at booking stage about any disabilities, social or behavioural problems which could cause difficulties for the child and/or other children. ATE reserves the right not to accept children we do not think we can support properly. An ATE holiday is not necessarily the right solution for respite care, i.e. where a child is being sent not for his/her own benefit but for the benefit of parents or carers.
7. ATE also reserves the right to ask that parents remove a child if his/her behaviour is putting other children, staff or him/herself at risk. ATE has an attitude of zero tolerance towards bullying, racist behaviour, etc. In such cases collection from the Superweek would be the responsibility of, and at the expense of, the parent or guardian who signed the application. It is in no one's interest (least of all the child's) to send someone to a Superweek who is likely to be unacceptably disruptive or aggressive.

For office use
